

**REQUEST FOR ARCHITECTURAL APPROVAL FOR THE WENDY RIDGE COA**

Name: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Address: \_\_\_\_\_ Lot Number: \_\_\_\_\_

\_\_\_\_\_ Closing Date: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

1. Description of the proposed home and/ or landscape improvement change or addition; materials to be used including similarity to existing structures as appropriate (use a separate sheet of paper if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please attach drawings to this request showing all proposed improvements including relationships to existing structures, landscaping, and lot lines. Two drawings or more are needed to clearly show proposed improvements including existing structures:

A. Plat Plan - "top down map" (may be drawn on a copy of your lot survey)

B. Elevation(s) - "side view(s)" (one or more, as necessary)

**NOTE:** A permit and inspection by the City may be required.

3. When the committee reviews this request, your neighbors have a right to comment and present views about your requested improvements. Please obtain signatures below from all property owners having common lot lines with your property, and all property owners who reasonably view the improvement from their property.

I acknowledge that the requesting homeowner has shown me the details of the proposed improvement described on this form and that my signature represents my awareness of the request.

SIGNATURE

ADDRESS

LOT NO.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Homeowner's Signature

Request Date

**Please mail completed form to: VPJ Enterprises, Inc., P.O. Box 97427, Raleigh, NC 27624**

Received: \_\_\_\_\_ Approved: Yes \_\_\_\_\_ No \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_